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Date: To: From: Re:

March 1, 2024

Keene State Community

Faculty Distinction in Research and Scholarship Committee Request for Nominations for the 2024 Award

The KSC Award for Faculty Distinction in Research and Scholarship was instituted in the 2000-2001 academic year to recognize outstanding scholarly achievement by a tenured faculty member. The award honors faculty members who have, over a significant period of their tenure at KSC, engaged in rigorous scholarship recognized by their professional peers both within and outside the institution. The award is generally given on an annual basis if the selection committee identifies a suitable candidate.

We invite you to submit your nominations for this year’s award recipient. The recipient will receive an honorarium and will be honored at a campus event. The recipient will also have the opportunity to present the opening keynote address at the 2025 Academic Excellence Celebration, serve on the Faculty Distinction in Research and Scholarship Committee, and on the Honorary Degree/Granite State Award Committee. The names of this year’s selection committee are listed below.

All tenured Keene State College faculty members are eligible to be nominated for the award. The recipient will be the tenured KSC faculty member who, in the judgment of the committee, has made a significant contribution to their field. The body of work the committee will consider should have been completed wholly or in large part while the faculty member was employed at KSC.

Nominations for the award will normally be submitted by a faculty member's department, and in consultation with the faculty member being nominated. A faculty member may request that their department consider nominating them for this award. Faculty from outside their department may also nominate a faculty member.

Scholarly contributions to be considered may include, but are not limited to:

* Publication(s) in appropriate refereed journals;
* Publication of a scholarly monograph or creative work by an editorially appropriate publisher;
* Performance of a work (e.g. play, dance, film, piece of music) in a formal venue outside the college;
* Acceptance at a juried exhibit (e.g. painting, sculpture, photography, graphic design, other visual art form);
* Recognition by professional peers (e.g. awarded a major research grant) or in the form of a national award in the faculty member's field; and/or
* Presentation at a professional conference for which there is an abstract review process.

The candidate should focus on materials that relate directly to scholarship rather than instructional activities.

Include materials for which the intended audience is the nominee’s professional peer group or related audiences.

Nominations must include the following:

* A comprehensive letter of support from the department or nominating faculty member that details the importance of the scholarship to the nominee’s department, including undergraduate students, and wider campus community;
* A minimum of two letters of support from professional scholars from outside the college that details the

importance of the scholarship to the nominee’s particular field;

* A current curriculum vita
* Copies of the nominee's most recent and/or most significant work (digital or print);
* A description of the nominee 's work over the previous five-year period; and
* A projection of the future directions of the nominee’s scholarship and/or works in progress.

Please note that the description and the projection must be fairly detailed, accessible to, and understandable by all committee members, who may not have expertise in the nominee's field of scholarly expertise. *The committee will not consider incomplete files***.**

The selection committee will consider all nominations and will make recommendations to the Provost. **Nomination packages are due in the Academic Affairs Office (Parker Hall) or emailed to** [**provost@keene.edu**](mailto:provost@keene.edu) **by Friday, March 29th by 5:00 pm.**