**The timeline for 2023-2024 Promotion and Tenure Review**

**September 1, 2023** Candidates must inform Department Chair of his/her intent to apply for promotion and/or tenure.

**September 15, 2023** Materials prepared by each candidate submitted to DPEC chair.

**October 20, 2023** Materials, together with DPEC recommendation, **delivered by a member of the DPEC** to the Provost/VPAA officeor to the digital repository on One Drive.

**February 2, 2024** FEAC Letters of Recommendation to each Candidate.

Deans’ review of P&T files completed and recommendations submitted to Provost/VPAA Office.

**March 20, 2024** Provost/VPAA submits recommendations to the President.

**April 2024** President submits P&T recommendations to University System office for consideration by the Educational Excellence Committee of the Board of Trustees.

**June 2024 meeting** Recommendations submitted to theFull Board of Trustees.

**First Two Weeks in July** Letters to candidates’ home addresses from President’s office.